

## Privacy Policy

Thank you for visiting our website. This Privacy Policy describes what information about you is collected by us, what this data is used for, and with whom and under what conditions this data is shared with third parties. We also explain to you how we store your data and how we protect your data against misuse and what rights you have with regard to the personal data you provide us. Future of Work Foundation ("Future of Work") values your privacy and will always process your personal data in accordance with the General Data Protection Regulation. Our privacy policy may be updated from time to time. This version is effective from 29 April 2021. If you have any questions about our privacy policy, please contact our Privacy officer at info@futureofwork.nl

### Data processing

## Which personal data do we process?

We may collect and process information in several ways: Information you give to us or our partners, such as name, home address, email address, and payment details; and Information we get from visits to our website, such as IP-addresses.

# General purpose of the processing

We only use your data for the benefit of our services. This means that the purpose of the processing is always directly related to the assignment you provide. We do not use your data for (targeted) marketing. Your data will not be shared with third parties, other than to comply with accounting and other administrative obligations.

These third parties are all bound to secrecy on the basis of the agreement between them and us or an oath or legal obligation.

## Automatically collected data

Data that is automatically collected by our website is processed with the aim of further improving our services. This data (e.g. your IP-address, web browser and operating system) are not personal data.

## Cookies

Cookies allow us to calculate the aggregate number of people visiting our websites and to monitor how the website is being used. This helps us to improve our website to better serve our users. We only use functional cookies: we do not use cookies to gather any personal data about you. We do not intentionally store any personal data that your browser provides to us through your cookies.

### Web hosting

### Protagonist

We have opted for Protagonist for our web hosting. Personal data that you make available to us for the benefit of our services are hosted by this party. Protagonist has access to your data to provide us

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BTW nr: NL860951443 B01



(technical) support, they will never use your data for another purpose. Protagonist is obliged to take appropriate security measures on the basis of the agreement we have concluded with them. These security measures consist of the application of SSL encryption and a strong password policy. Backups are regularly made to prevent data loss. However, this party can collect metadata about the use of the services. This is not personal data. Protagonist has taken appropriate technical and organizational measures for loss and to prevent unauthorized use of your personal data. Protagonist is obliged to observe secrecy on the grounds of the agreement.

#### Email services

### **Protagonist**

For our regular email correspondence we use the services of Protagonist. Protagonist processes personal data on our behalf and does not use your data for its own purposes. Protagonist has taken appropriate technical and organizational measures to prevent loss and unauthorized use of your personal data. Protagonist is obliged to maintain secrecy on the basis of the confidentiality agreement.

Transactional emails and mailing lists

### MailChimp

Our website uses MailChimp, a third party that handles the transactional e-mails and the sending of our newsletters. All confirmation emails you receive from our website are sent via MailChimp's servers. MailChimp will never use your name and e-mail address for its own purposes. At the bottom of every newsletter sent automatically via our website you will see the 'unsubscribe' link. If you click here you will no longer receive newsletters from our website. Your personal data is stored securely by MailChimp. MailChimp uses cookies and other internet technologies that make it clear whether emails are opened and read. MailChimp reserves the right to use your data for the further improvement of the services and to share information with third parties.

Future of Work does not store your personal data longer than is legally permitted and necessary to serve the initial purposes for which it was collected. The storage period depends on the nature of the information and the purposes of processing. The maximum period may therefore vary per use.

## Right of inspection

You always have the right to inspect the data that we process or have processed that relate to your person or that can be traced back to you. You can submit a request to that effect to our privacy contact person. You will receive a response to your request within 30 days. If your request is granted, we will send you a copy of all data with an overview of the processors who have this data, stating the category under which we have stored this data.

KvK: 77260376

BTW nr: NL860951443 B01

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## Right to object

You may object to certain use of your personal data if such data is processed for other purposes than necessary for the performance of our services or for compliance with a legal obligation. You may also object to any further processing of your personal data despite prior given consent. You can object to the processing of your personal data by sending a letter to our Privacy officer at Future of Work, Paardskerkhofweg 15, 5223 AJ Den Bosch or e-mail: info@futureofwork.nl. You will receive a response in writing within 30 days.

### Participation in tax and criminal investigation

Where appropriate, If I Can't Dance can be held on the basis of a legal obligation to share your data in connection with government tax or criminal investigations. In such a case, we are forced to share your information, but we will oppose it within the possibilities that the law offers us.

### Information security

We take all reasonable and appropriate security measures to protect our website from unauthorized access to, unauthorized alteration of, the disclosure, or destruction, of the personal data we hold. Should, despite these security measures, a security breach occur that is likely to have negative effects on your privacy, we will inform you about the breach as soon as reasonably possible.

## Changes to the privacy policy

We reserve the right to change our privacy policy at any time. On this page you will always find the most recent version. If the new privacy policy has consequences for the way we process already collected data relating to you, we will notify you by email and via our website.

KvK: 77260376

BTW nr: NL860951443 B01